

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM (AHCCCS) ADMINISTRATION

1. Subject of the substantive policy statement and the substantive policy statement number by which the document or policy statement is referenced:

1. Currently, if an AHCCCS member moves from any setting in one county to another county, enrollment is changed without agreement of the sending and receiving contractors. This policy allows for an expedited date of enrollment if both contractors agree.
2. The Navajo Tribe has been approved to provide all ALTCS services to Navajo tribal members. The policy had been revised to remove references to enrolling tribal members who are placed in nursing facilities off reservation.

Transmittal #481

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

December 1, 2003

3. Summary of the contents of the substantive policy statement:

1. Generally, the effective date of enrollment is the first day of the following month after the change occurs. If the sending and receiving contractors agree, an earlier date can be established.
2. References to enrolling tribal members who are placed in nursing facilities off reservation have been removed.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

Revision

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Nancy Noto

Address: AHCCCS
Division of Member Services
801 E. Jefferson, MD 2300
Phoenix, AZ 85034

Telephone: (602) 417-4512

or

Name: Barb Ledder

Address: AHCCCS
Office of Legal Assistance
701 E. Jefferson, MD 6200
Phoenix, AZ 85034

Telephone: (602) 417-4580

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the manual may be obtained from the Division and there may be a fee assessed.